

Will Preparation Service

MetLife®



A Special Bonus When You Participate in the NEBA Life Insurance Program

We are pleased to announce that you have access - at no additional cost - to an important benefit for all NASA employees who participate in the NEBA Life Insurance Program- **Will Preparation**¹.

Having an up-to-date will is one of the most important things you can do for your family.

Without a will, your assets may be distributed according to state law and *not* in accordance with your wishes. An up-to-date will establishes important decisions about the distribution of your assets. That's why Will Preparation is such an important benefit for NEBA members. With Will Preparation, you have access to an important financial planning service that helps you ensure your family's future should something happen to you.

What is Will Preparation?

Will Preparation is offered by Hyatt Legal Plans, a MetLife company, and provides eligible employees and their spouses with access to a participating plan attorney for preparing or updating a will **at no charge**. When you choose a participating Hyatt Legal Plan attorney, the attorney's fees are fully covered and there are no claim forms to file.

How do I access Will Preparation?

It's simple. NASA employees who participate in the NEBA Life Insurance Program can access the service:

- Contact Hyatt Legal Plans toll free, Monday through Friday, 8:00 a.m. through 6:00 p.m. Eastern Time.
- A Client Service Representative will ask you to provide your Company name, Group Number, and Social Security number.
- The Client Service Representative will help you locate a participating plan attorney in your area, provide you with a case number to give to the attorney you choose, and answer any questions you have.
- You contact the attorney's office and make an appointment at a time convenient for you.

You also have the flexibility of using a non-network attorney and being reimbursed for covered services according to a set fee schedule².

Hyatt Legal Plans' Toll-Free Number: 1-800-821-6400

NEBA Group Number 117923

If you have questions about Will Preparation, please contact Hyatt Legal Plans at the toll-free number listed above.

¹ Will Preparation is offered by Hyatt Legal Plans, Inc., Cleveland, Ohio. In certain states, legal services benefits are provided through insurance coverage underwritten by Metropolitan Property and Casualty Insurance Company and Affiliates, Warwick, Rhode Island. In certain states Will Preparation is subject to regulatory approval and is not currently available.

² You will be responsible for any attorneys' fees that exceed the reimbursed amount.

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